



City of Kansas City, MO
Neighborhoods and Housing Services Department
Housing and Community Development Division
4400 Blue Parkway, 2nd floor
Kansas City, MO 64130
(816) 513-3200

2019-20 City Home Repair Application

The City Home Repair Programs assist Kansas City, MO. Homeowners by making minor housing repairs

Which of the following home repairs are you requesting? Please check one repairs from list below:

- ☐ **Roofing – with a special emphasis on improvements which reduce storm water run-off from the site**
- ☐ **Plumbing –water service line, which may include branch lines and water heater**
- ☐ Plumbing – sewer service line, which may include branch lines or interior improvements
- ☐ Electrical systems – service entrance and main panel, which may include branch circuits
- ☐ Furnace – Complete replacement, which may include ductwork

Program Overview:

- This is a **HUD** funded grant program provided by the City of Kansas City, Missouri
- Applicants must own and reside in the property to be repaired
- Properties must be single family residence (no duplexes, townhomes or other multifamily properties allowed)
- Applicants cannot own more than one residential property.
- Applicants cannot have received home repair assistance from the City in the last five years.
- Eligible applications may become ineligible if conditions of the home are determined to be beyond the scope of departmental program guidelines.

Application checklist (requirements)

- Provide proof of ownership (**recorded warranty deed or deed of trust**) – may be obtained through the county courthouse
- Provide proof of income – proof of all income sources for all household members, including 2 months most recent pay stubs, award letters, social security benefits and pension benefits (**details on back**)
- Completely fill out the entire application – be sure to sign and date
- Provide copy of the current water bill
- Provide 2 months most recent checking and savings accounts statements

Income guidelines

This program uses the Low Income (80%) HUD 2019 guidelines to determine income eligibility

*Total income is calculated from all resources and is based on **gross pay** – before taxes and expenses are deducted*

Homeowner's name _____

Address _____ City _____ State _____ ZIP _____

County _____ Home phone _____ Work phone _____

Household and Composition Information

A household is defined as all persons occupying the same housing unit, regardless of their relationship to each other.

Household size (Total Persons): _____ Female Head of Household: Yes ___ No ___

Name of Household Member	Relationship	Birth Date	Full-time Student (yes or no)	Social Security No.

Race:

- ☐ White
 ☐ Black/African American
 ☐ American Indian/
Alaskan Native & White
- ☐ Native Hawaiian/
Other Pacific islander
 ☐ American Indian/
Alaskan Native
 ☐ Asian & White
- ☐ Black/African American &
White
 ☐ American Indian/Alaskan
Native & Black/African Am

Ethnicity:

- ☐ Hispanic
 ☐ Non-Hispanic

Income and Asset Information:

It is the responsibility of the applicant to provide all information on household income. For each household member provide the type of income & asset they receive, give the source of the income and the amount of income that can be expected from the source during the next 12 months also provide documentation with application.

These are types of income and assets that must be documented (Employment, Social Security, Pension, Retirement, Public Assistance, Alimony, Child support, Supplemental Security, Cash in savings & checking, stocks, bonds, IRA's, 401K, Keogh, CD's, mutual funds, money market, Cash value of Life Insurance, Personal Investment Property, Lump Sum Payments)

Do you have a savings or checking account (please select Yes (Y) or No (N)).

Name of Household Member	Relationship	Type of income	Monthly amount	Type of Asset	Monthly Amount	Checking (Circle)	Saving (Circle)
						Y	Y
						N	N
		Total Amount		Total Amount			

Note: The income information provided above is subject to verification by the Neighborhoods and Housing Services Department. It is the responsibility of the applicant to provide all of the information to determine program eligibility. Eligibility is granted when all forms of income and assets of a household meet the current **HUD** income limit guidelines.

Declarations

I hereby certify that I am applying to the City's Minor Home Repair Program for work on the indicated property. I further certify, under penalty of law, that I am the owner and occupant of the property, and that the income information stated is an accurate representation of my household income.

I hereby grant permission to the program supervisors, employees and contractors to enter the property to perform work and inspections according to the City Minor Home Repair Program guidelines. I will not hold the City of Kansas City, Mo., liable for any legal or financial claim arising from the performance of this work. I understand that all information provided to the City will be subject to verification and that if found in error may eliminate my participation in this and other City programs. I agree to submit to the City, as required, federal income tax returns, copies of utility bills, pay stubs, an award letter or any other documentation used to qualify my participation in the program.

I, the undersigned, do hereby affirm, under penalty of perjury and fraud that all information contained on this application is true and correct to the best of my knowledge.

I understand that receipt of this application or notification of eligibility does not guarantee participation in the program. I also understand that all homes are individually evaluated according to the site conditions and available funding.

Homeowner's signature _____ **Date** _____